

Employee Name: \_\_\_\_\_ Client Name: \_\_\_\_\_ Instant Pay \_\_\_\_\_  
 Classification: RN LPN CNA Pay Period Ending \_\_\_\_/\_\_\_\_/\_\_\_\_ VISA \_\_\_\_\_  
 Amount \$ \_\_\_\_\_  
 Check # \_\_\_\_\_

 **Time sheets must be received by 12:00 pm Monday in the office  
 Or email to [riperdiem@masmedicalstaffing.com](mailto:riperdiem@masmedicalstaffing.com)**

\*Note: Altered or unsigned time cards will not be accepted. In the event of an error please complete a new time card.\*

DAY	DATE	*nearest ¼ hr TIME IN	Client Initial SIGN IN	*nearest ¼ hr TIME OUT	*Do not leave Blank LUNCH	TOTAL HOURS	**Authorized Signature/ Date
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Saturday End of Week							

I hereby certify that I worked the hours outlined above at the facility stated above, and that these hours were verified by the authorized representative of the Client.

\_\_\_\_\_  
 MAS Medical Staffing Employee's Signature

**TOTAL HOURS FOR THE WEEK** \_\_\_\_\_

**\*\*CLIENT VERIFICATION:**

I hereby certify that the above named individual has worked the hours listed above, that the work was performed to satisfaction of the client, and that payment is hereby approved. I agree not to employ, directly or indirectly, for a period of 6 months from this date, the above named healthcare provider, and agree to pay liquidation damages to MAS Medical Staffing according to the following schedule: \$5000 if hired within 6 months of initial employment and \$2500 if hired after 6 month of initial employment.

**Authorized Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Facility Employee Evaluation**

Employee Name: \_\_\_\_\_

Employee Position: RN LPN CNA

Date Assigned: \_\_\_\_\_ Client Name: \_\_\_\_\_

	Greatly Exceeds Job Requirements	Exceeds Job Requirements	Meets Job Requirements	Below Standards of Job Requirements	Does Not Meet Job Requirements
Job Knowledge					
Job Performance					
Dependability					
Attitude					
Judgment					
Communication					
Appearance					
Other					
Attendance	Excellent	Above Average	Average	Below Average	Unsatisfactory
Tardiness	Never	Occasionally	Frequently		

COMMENTS: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Supervisor  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_

MAS Staff  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Reviewed  
 By MAS: \_\_\_\_\_ DATE: \_\_\_\_\_